

Application for a Film Permit

THIS DOCUMENT REFERS TO THE STANDARD TERMS & CONDITIONS OF CONTRACT

Project Name: Series: Episode:

Type of Production:
(eg. Commercial, drama, documentary, feature film, short film, corporate video)

Organisation:

Address:

Postal Address: (if different):

Phone Number:(bus)(fax)(mob)

Email:

Director: Producer:

Contact Person on the Day:

Phone Number on the Day:(bus)(mob)

Public Liability Insurance

If filming requires Wellington City Council approval, Film Wellington must be in possession of a copy of your current Public Liability Insurance.

Please be aware that your Public Liability Insurance may not cover you for everything. We recommend you talk to your broker about this.

Impact on Residents / Local Business

If your location usage will impact on residents and neighbouring businesses (including parking issues), a letter drop may be required prior to filming. Please contact Film Wellington to discuss your site.

Location Permits

How many locations are you applying for on this permit?

Please attach and initial one Location Permit form (see page 2) per location.

Upon completion of this application please sign below:

Signature: Date:

Please forward completed forms to:

Film Wellington

Level 5, 50 Manners Street
PO Box 10 347, Wellington, New Zealand
www.filmwellington.com

Phone: + 64 4 382 0066 / 382 0061

Fax: + 64 4 382 0098

Mobile: + 64 27 582 0066

E-Mail: film@filmwellington.com

Location Details

PLEASE COPY THIS PAGE, AND INITIAL AND SUBMIT ONE PAGE PER LOCATION OF FILMING.



Project Name: Series: Episode:

Location:
(please attach a site sketch plan or photograph indicating where exactly filming is to take place)

Action being filmed:

Filming dates: (start) (finish)

Rain / alternate dates: (start) (finish)

Arrival time at location: am/pm Departure: am/pm

Shooting start time: am/pm Finish: am/pm

Access & Parking

What access arrangements are needed?
(gates or bollards opened, etc)

Facilities required:
(changing rooms, toilets, etc)

No. of people attending film location (approx):

No. of vehicles on site: (cars / vans) (trucks / buses)

Parking Permit Request: *(essential technical vehicles only)*

Zone Type <i>(pay & display, coupon, etc)</i>	#Spaces	Location
.....
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Any additional equipment that needs to be accommodated
(trailers, generators, etc)

Cost (incl. GST)

Will the shoot or location include or require any of the following: (tick only those which apply to you)

- Traffic Management/Alteration *(lane or road closures, road markings, traffic signals)*
- Resource Consents *(building permits, amplified sound, noise, glare/lights)*
- Environmental Consents *(potential adverse environmental effects)*
- Fire Permits *(beach/bonfires, torches)*
- Pyrotechnics *(explosions, gunfire, flares, fireworks)*
- Water Access *(action in/on sea, harbour or waterway)*
- Air Access *(aircraft or helicopter shoot or action)*
- Parks/Public Spaces *(Town Belt, Civic Square, waterfront/beaches, playgrounds)*

Please give any details available about other requirements on the shoot:

Special Conditions

Initial